

City of Brea Public Assembly Policy

Purpose

Demonstrations, marches, parades, processions, and rallies are regularly conducted on the City's streets, sidewalks, parks, and other public property each year. The purpose of this policy is to establish guidelines to assist in lawful and safe public assembly. Adhering to the policy will allow citizens to lawfully exercise their right to assemble without infringing on the rights of others. Additionally, compliance will assist city personnel in planning support services (e.g. Public Safety, Public Works, Health & Safety personnel) that may be needed for a safe and lawful assembly.

Specifically this policy seeks to:

1. Protect the safety, comfort, and convenience of persons using streets, sidewalks, parks, and other public property.
2. Protect the safety of those people involved in the public assembly.
3. Maintain public property in an attractive and intact condition.
4. Prevent unreasonable interferences with residential properties and lawful businesses.
5. Mitigate cost of municipal personnel required to support/manage the public assembly.

Guidelines

1. Organizers of an assembly of any size, or purpose should review and understand applicable Municipal code and State laws in order to assure compliance by participants. Relevant topics include violations related to excessive noise, traffic issues, loitering, road closures, littering, waste management, drunken/disorderly conduct, possession of weapons, etc. Following is the link to the Brea Municipal Code. http://www.amlegal.com/codes/client/brea_ca/ It is the responsibility of the organizers to ensure that the participants conduct themselves in a lawful manner following all state and municipal laws.
2. Organizers of an assembly of more than 25 people gathering in a public place are strongly encouraged to notify the city so that City personnel may plan for staffing, traffic/crowd control, health and safety provisions.
3. Organizers are encouraged to notify the city two weeks (prior to the event), or when the planning of the event begins, whichever comes first. An adequate advance notification will allow the City to make the proper arrangements. If a two-week lead time is not possible, organizers should send in the notification as soon as possible.
4. The notification should include the following important information:
 - a. Name and contact information for the person organizing the public assembly and who will be responsible for its conduct.
 - b. Name and contact information for the organization on whose behalf the public assembly is proposed to be conducted.

- c. Date, time, and location of the public assembly including any staging area, disbanding area, and travel route.
- d. An estimate of the number of persons who will be participating in the public assembly.
- e. An estimate of the length of the public assembly in miles.
- f. An estimate of the number persons who are likely to be interested in observing the public assembly.
- g. The type of security or other arrangements that will be provided to assure that participants are properly directed.
- h. The anticipated minimum and maximum speeds that the public assembly is set to travel.
- i. The anticipated maximum number of marching, parade, or procession units in the public assembly and the maximum and minimum interval of space to be maintained between the units.
- j. The number and type of vehicles in the public assembly.
- k. Written permission from the owner of any private property that will be used as a staging area or a disbanding area.